

CHECK LIST FOR NEW CONSULTANT REGISTRATION WITH ILAM

Please Tick

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| 1. | Application Form | <input type="checkbox"/> |
| 2. | Company Profile | <input type="checkbox"/> |
| 3. | Application payment for : a) Entrance Fee – RM500 (ILAM will deduct RM100 as processing fees for any unsuccessful application) b) Yearly Registration Fee – RM500 and c) Ensure no outstanding membership fee until the year of application. | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 4. | Majority of Partners / Directors must be ILAM Corporate Member and hold a minimum of 70% shares in the company. | <input type="checkbox"/> |
| 5. | Attachment: <u>For Limited Company (Sendirian Berhad)</u> a) Company registration form (SSM) b) Form 24 c) Form 32A and d) Form 49 <u>For Enterprise (Partnership / Sole Proprietor)</u> a) Company Registration Form (SSM) and b) Share agreement (for partnership only) and certified by commissioner of oath | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 6 | Copy of official receipt from EPF contribution for 3 months * All partners / directors are not considered as company staff * One of company staff must be a Landscape Architect | <input type="checkbox"/> |

All payment must payable to:

Account Name : **INSTITUT ARKITEK LANDSKAP MALAYSIA**
 Account No. : 1215 0006 8900 58
 Bank : CIMB

Or

Account Name : **INSTITUT ARKITEK LANDSKAP MALAYSIA**
Account No. : 5624 7813 2656
Bank : Maybank